



Framework for the Saulter Street Stairwell Gallery

Vision Statement for the Ralph Thornton Community Centre

Working to ensure a more vibrant, diverse, inclusive, liveable, participatory, healthy, and equitable Riverdale.

Objective for the Gallery Space

Provide free space to showcase artwork from both established and emerging artists from diverse backgrounds, and to provide opportunities for artists to promote and sell their work.

The Centre will host up to seven (7) exhibitions per year, each lasting about six (6) weeks. Between each exhibition is a five (5) day period (Monday to Friday), during which outgoing works are taken down and incoming works are received and installed.

Artwork Considered

The Ralph Thornton Community Centre is open to showcasing group and solo exhibitions of any medium, including, but not limited to, paintings in oil, acrylic, or watercolour, drawings in pastel, ink, or charcoal, printmaking, photography, or mixed media. All artwork must be original.

Restrictions

- Artwork should not extend more than 14 cm (5”) from the wall when hung, to ensure that it is not damaged and will not impede access through the stairwell.
 - Installation pieces will be considered if they do not impede access.
- Artwork should not exceed the height or width indicated in the **Space Available** section
- All artwork must include wire for hanging.
- Because the Centre is frequented by people of all ages and from diverse backgrounds, the Ralph Thornton Community Centre reserves the right to exclude images based on obscenity or violence.
 - No piece will be considered for display that is not consistent with the City of Toronto’s policy statement prohibiting discrimination and harassment, and protects the right to be free of hate activity.

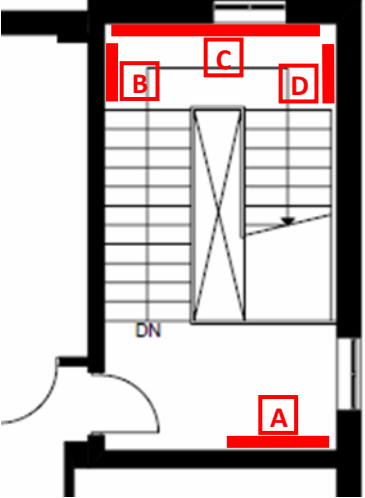
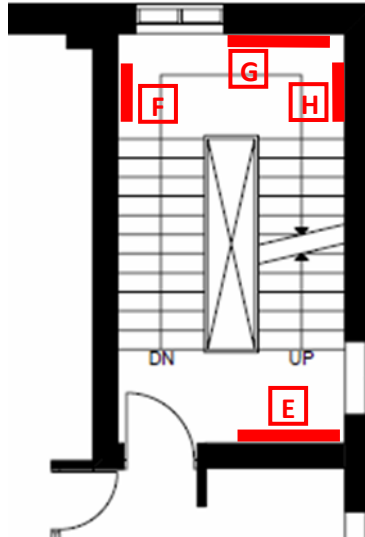
Disclaimer

The stairwell is routinely monitored by RTCC employees, but it is not permanently staffed.

While RTCC will make all reasonable efforts to secure items on display, RTCC accepts no responsibility for the loss, theft, or damage of any piece that is on display in the stairwell, and items are not covered by the Centre’s insurance.

Space Available

The following are the spaces available for artwork, with approximate surface area dimensions. Several smaller pieces can be hung vertically and/or horizontally, as the space permits

<p><i>Landing at Third Floor</i></p> <p>A. Width 1.5 m (5') x height 2 m (7')</p>	
<p><i>Landing between Third and Second</i></p> <p>B. North wall – Width 1 m (3.5') x height 1.2 m (4')</p> <p>C. East wall – Width 3 m (10') x height .9 m (3')</p> <p>D. South wall – Width 1 m (3.5') x height 1 m (3.5')</p>	
<p><i>Landing at Second Floor</i></p> <p>E. Width 1.5 m (5') x height 2 m (7')</p>	
<p><i>Landing between Second and Mezzanine</i></p> <p>F. North wall – 1 m (3.5') x height 1.5 m (5')</p> <p>G. East wall – 1 m (3.5') x height 1.5 m (5')</p> <p>H. South wall – 1 m (3.5') x height 1.5 m (5')</p>	

What RTCC Commits To Do

Promotion

- Feature a story on the website about the artwork and artist, using information provided by the artist.
- One frame on the slider on the website home page promoting the exhibition.
- At least one post on each of the Centre's social media accounts, promoting with a picture and linking to the story on the website.
- Include content about the exhibition in both the print and electronic version of the newsletter
- Provide dedicated space in the lobby for a poster.
 - Upon request, artists may receive up to 50 colour copies, in 8.5"x11" format, of the poster for their own promotion.

Logistics

- Provide gallery quality hardware (cliprail with perlon cords and spring clips) for hanging artwork.
 - A small piece of double-sided tape may be affixed to the back of the piece to provide additional stability by adhering it to the wall, if necessary.
- Assistance of RTCC staff with installation.
- Provide space at no cost, during regular operating hours, for a single art opening event.
 - An event is optional and organized by the artists.

What the Artist Commits To Do

- Provide promotional content to the Centre:
 - Artist statement on the collection being displayed to a maximum of 150 words;
 - Artist biography to a maximum of 100 words;
 - Web URL and/or social media addresses;
 - One high res photo; and,
 - Photo of the artist is optional.
- Provide labels for the pieces that include descriptive information, including price and contact information.
- Provide an image list that indicates title, medium, dimensions, and price (if applicable).
- Deliver artworks at the time agreed between the artist and the Centre.
- Be present for the installation of the work.
- Following the conclusion of the exhibition, retrieve the artwork at the time agreed between the artist and the Centre.
 - If the artist is not present to take down the work, RTCC staff will remove the pieces and put in storage.
 - Any work not retrieved within 30 days following the conclusion of the exhibition will be considered abandoned and will become property of the Ralph Thornton Community Centre.

Sales of Artwork

Artists are encouraged to provide information to sell their work; however, all transactions are exclusively between the artist and buyer. RTCC will not participate in the sales in any way, including

acting as a broker, receiving payment, or arranging pick up by buyers. RTCC will not request any commission or payment for pieces sold.

Solo and Group Exhibitions

Given the limited amount of wall space available, the gallery space is intended to showcase the work of a single artist. RTCC will not unilaterally divide the space for more than one artist during the scheduled exhibition period.

Two or more artists may choose to work collaboratively on a group exhibition. Although RTCC welcomes group exhibitions, it will not curate or organize such exhibitions and entrusts the organizing of such collaborations to the artists. Although not required, RTCC would desire that group exhibitions have a common theme.

Process for Submitting Requests to Display in the Gallery Space

Submission Forms are accepted throughout the year. Space is made available on a first come, first served basis, once the submission has been accepted. While RTCC wishes to limit artists to only one exhibition in a calendar year, this will be waived if space is available.

Artists wishing to display works must:

- Complete the Submission Form, which includes:
 - Artist name and contact information;
 - Information on the artwork; and,
 - Preferred time period for the exhibition.
- Photos of the artwork to be displayed.

Submissions may be made via email or mailed/dropped off. **Do not send original artworks with the Submission Form.**

Once a submission has been accepted, RTCC and the artist will sign an agreement prior to the artworks being received and displayed at the Centre.