



Summer Camp Site Supervisor

The Ralph Thornton Community Centre (RTCC) is a dynamic neighbourhood centre involved in community development and social justice in South Riverdale. We collaborate with others to create a healthy, inclusive, and vibrant community.

We are seeking Summer Camp Site Supervisors for our summer Riverdale Adventure Centre (RAC) Camp. This position is responsible for providing a safe, fun, and enriched camp experience for children ages 6-12 within the stated RAC policies and procedures. Under the directions of the Coordinator of RAC, Coordinator of the Summer Mentor Program, and the Manager of Strategic Initiatives, and in collaboration with other counsellors and specialists, the **site** supervisor is responsible for supervising and supporting Summer Camp Counsellors while implementing daily recreation programs. The RAC camp is offered to local residents with dedicated spaces for children from low income and LGBTQ+ families.

Responsibilities

- Supervise and support Camp Counsellors;
- Plan and implement age appropriate recreation programs;
- Supervise children in program and provide appropriate behaviour management and conflict mediation among participants, when necessary;
- Oversee the planning and implementation of daily programs;
- Oversee the maintenance and safekeeping of camp locations and equipment;
- Collect all camper attendance and permission records required for camp activities;
- Update inventory reports relating to first aid and program supplies;
- Communicate to parents regarding camp activities;
- Report regularly to the camp Coordinators and/or Manager of Strategic Initiatives and participates in supervision sessions;
- Attend training and all required meetings associated with RAC;
- Assist in the evaluation of the RAC program;
- Follow camp policies and procedures; and,
- Perform other camp related and administrative duties as assigned by the camp Coordinators and/or Manager of Strategic Initiatives.

Qualifications

- Enrolled in post-secondary education in the areas of Child/Youth work, Social Services/Social work, Recreation or equivalent education/training
- 1 year previous experience working with children
- Recreational programming skills--program planning and implementation
- Effective communication skills--written and verbal
- Emergency First Aid and CPR-C (training will be made available prior to the start of camp)
- Must be between the ages of 16 and 30 years at the start of employment
- Residence in Rivertowne, LGBTQ+ background, and/or Chinese language skills an asset.

Rate of Pay: \$19.14 (Staff currently members of CUPE Local 2998 will maintain position in the bargaining unit)
Contract: June 29, 2020 through August 28, 2020, inclusive. Mandatory training offered prior to the start of camp on July 6, 2020.
Hours: 35-40 hours/week Monday through Friday

Please send resume to glenn@ralphthornton.org with the subject heading "RAC Supervisor" by 5 pm on Friday March 20, 2020.

Applicants currently employed by the Ralph Thornton Community Centre will be given first consideration. Only those selected for interviews will be contacted.