

**Ralph Thornton Community Centre Board of Management
APPROVED Minutes of the Meeting of October 24, 2018**

Present:

Board: Ryan Acayan; Caleb Edwards; Yang Han; Sharon Ho; Alan Lennon; Megan Lorus; Daniella Moss; Julia Peters; Janet Routliffe; AND Ejay Tupe

Staff: John Campey; Glenn Gustafson

Regrets: Paula Fletcher; Bill Somerville

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		
1b	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	MOTION: THAT the meeting agenda be approved	M: Julia S: Sharon CARRIED	
2b	Board TO DO List	<ul style="list-style-type: none"> List updated and reviewed, completed items to be removed. 		Secretary
2c	Community Updates & News	<ul style="list-style-type: none"> Alan Lennon provided an status update on First Nations Traning Alan and Megan reviewed items discussed at the 2018 Ontario Non-Profit Network conference Board decided to not replace Bernitta Hawkins with an interim board member 		
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	MOTION: THAT the Consent Agenda decisions and motions be approved, and committee reports be received.	M: Caleb S: Sharon CARRIED	
3b	September 26, 2018, minutes	MOTION: THAT the minutes of the September 26, 2018, meeting of the RTCC Board of Management be approved as amended.		Secretary

	Item	Discussion	Decision	Action / By
		<ul style="list-style-type: none"> Initiative to meet regularly with the President, Vice-President and Executive Director in other east-end AOCCs. 		
5c	Finance	<p>The report highlighted:</p> <ul style="list-style-type: none"> Full review of the RTCC 2019 Budget <p>MOTION: THAT RTCC board adopt the 2019 Budget as presented</p> <p>MOTION: THAT RTCC board adopt the 2019 Reserve Plan as presented</p> <p>MOTION: That upon maturity of the GIC on 1 November 2018, the RTCC Board reinvest \$23,000 and interest for a one year term, with the balance of the GIC placed in the RTCC deposit account to fund the 2019 Reserve Plan.</p>	<p>M: Sharon S: Yang CARRIED</p> <p>M: Sharon S: Ejay CARRIED</p> <p>M: Sharon S: Janet CARRIED</p>	
5d	Fundraising & Marketing	<p>The report highlighted:</p> <ul style="list-style-type: none"> Update on creating a draft communications plan Creation of sub-committee to create comm. plan draft 		
5e	Membership & Outreach	<p>The report highlighted:</p> <ul style="list-style-type: none"> Planning and execution of All-Candidates meeting and Storytelling Series. Review of the multiple events held at RTCC during September and October 		
5f	Operational Planning & Evaluation	<p>The report highlighted:</p> <ul style="list-style-type: none"> Update on Urban Studies South Riverdale team RTCC Review of user survey templates for the Mentorship and After School programs. <p>MOTION: THAT RTCC adopt the proposed changes to the RTCC Space Use Policy and Procedures</p>		

	Item	Discussion	Decision	Action / By
		<u>MOTION</u>: THAT all October committee reports be received	M: Ryan S: Sharon CARRIED	
6. ADJOURNMENT				
5g	Discussion	The RTCC Board reviewed the options for marginalized individuals in the South Riverdale are and what RTCC can do to help.		
6b	<i>ADJOURNMENT</i>	<u>MOTION</u>: THAT the meeting be adjourned.	M: Daniella S: Janet CARRIED	