



RE: Prospective Board Member Information and Application

Thanks again for your interest in standing for the Ralph Thornton Community Centre (RTCC) Board of Management.

Background

RTCC is a community centre located in South Riverdale and it receives its core funding from the City of Toronto. The RTCC Board of Management is appointed by the City to oversee the management, operation & maintenance of the Centre, the development, funding & management of the Centre's programs, the expenditure & management of funds, and the development of strategic plans.

The Board, which meets on the fourth Wednesday of the month, is made up of 13 members, 12 of whom are elected by the membership to be recommended for appointment by the City. (The 13th is the City Councilor for Ward 14.) Of these, a minimum of 50% must live in RTCC's catchment area, which is the area enclosed by *the Don Valley on the west to Coxwell Ave. on the east; from Danforth Ave. on the north to Lake Ontario on the south.*

The RTCC Board strives to create a friendly and accessible environment while offering support to Board members to learn and develop their skills.

Nominations Process

The nominations process begins with submitting this information. If eligible, you will then be invited for an interview with Nominations Committee members. There will be time for prospective nominees to ask questions at the interview. Prospective nominees are also required to attend a Board meeting in order to get a sense of how the Board operates and help determine if RTCC is a suitable fit for them.

If candidates and Nominations committee members mutually agree, candidates are then presented as nominees at the RTCC Annual General Meeting (AGM), at which time RTCC members vote to elect Board members. Names of successful candidates are then forwarded to the City of Toronto for appointment. Newly elected members generally begin to function as part of the Board immediately, usually before formal City approval is received.

Currently, we are seeking **six** individuals to join the Board to fill six two-year terms.

We are also seeking to collect some confidential, voluntary diversity information about people involved in our governance processes, and invite you to also provide such information. Diversity information for the Centre as a whole will only ever be reported in aggregate or summary formats.

Thank you again for your interest. We look forward to meeting with you to discuss this opportunity.

Yours truly,

Hongmei Cai, Amy Grenon, Sharon Ho & Maggi Redmonds
2021 Nominations Committee members