

**Ralph Thornton Community Centre Board of Management
APPROVED Minutes of the Online Electronic Meeting of April 28, 2021**

Present:

Board: Ryan Acayan; John Bradford; Christine Chen; Caleb Edwards; Amy Grenon; Shiralee Hudson; Alan Lennon; Julia Peters; Abraham Plunkett-Latimer; Lisa Pottie; Maggi Redmonds AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Regrets: Paula Fletcher

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 12-0 Vote in favour	M: Alan S: Caleb Carried	
2b	February 24, 2021, Minutes	<u>MOTION:</u> THAT the amended minutes from the March 24, 2021 Board Meeting of the RTCC Board of Management be approved. 12-0 Vote in favour	M: Ryan S: Ejay Carried	Secretariat
2c	Community Updates & News	<ul style="list-style-type: none"> • Discussions centered around the COVID-19 pandemic and how RTCC is servicing the community • Discussed how RTCC can support the initiative to increase paid sick leaves 		Information

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		<ul style="list-style-type: none"> Reviewed updates on Save Jimmy Simpson, the latest Metrolinx meeting and ongoing mental health supports 		
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	<u>MOTION:</u> THAT the Consent Agenda decisions and motions be approved, and committee reports be received. 12-0 Vote in favour	M: Alan S: Caleb Carried	
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> Discussed RTCC programming, Dropbox update and Executive Director review process Reviewed three new policies that were presented at last month's board meeting <p><u>MOTION:</u> THAT the Board Attendance Policy be accepted and adopted. 12-0 Vote in favour.</p> <p><u>MOTION:</u> THAT the RTCC Board-ED Conflict Policy be accepted and adopted. 12-0 Vote in favour.</p> <p><u>MOTION:</u> THAT the Anti-Harassment Policy be tabled and reviewed at the next board meeting. 12-0 Vote in favour.</p> <p>DECISION: THAT the Executive report to the Board be received.</p>	<p>M: Caleb S: Ryan Carried</p> <p>M: Alan S: Caleb Carried</p> <p>M: Alan S: John. B. Carried</p> <p>AGREED</p>	
4b	BD&N	<ul style="list-style-type: none"> Updates on the open board positions and operational processes from the Nominations Subcommittee 		

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4c	Fundraising & Marketing	<ul style="list-style-type: none"> • Updates on the neighborhood walk fundraiser and how to adapt planning based on new lockdown restrictions 		
4d	Finance	<ul style="list-style-type: none"> • No report this month 		
4e	Membership & Outreach	<ul style="list-style-type: none"> • Reviewed Repair Café promotion and new community online trivia game • Update on Anxiety Canada and their contribution of free resources/information to the RTCC community • Discussed the upcoming Toronto Rooming House bylaw and its potential impact <p><u>MOTION:</u> THAT RTCC host a Community Matters session as part of the City’s consultation process on the anticipated Rooming House bylaw. 12-0 Voted in favour.</p>	M: Alan S: Maggi Carried	
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • Reviewed programming and how RTCC will continue to adapt to the City lockdown restrictions • Discussed Diversity, Anti-racism & Equity (DARE) policy and presented work plan. 		
4g	Personnel Committee	<ul style="list-style-type: none"> • No report this month 		
5. STAFF REPORTS				
5a	Executive Director	<ul style="list-style-type: none"> • Reviewed how RTCC is dealing with the COVID-19 pandemic and summarized operations from this month • Discussed the decision to close the centre effective April 19 and impact on RTCC staff and the community 		

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		<ul style="list-style-type: none"> • Update on a joint board governance orientation with all nine Toronto AOCC's • Discussed the possibility of a partnership with the Don Valley Legal Clinic to provide space for a part-time satellite clinic at RTCC <p>MOTION: THAT RTCC agrees in principle to move forward with discussions to provide a part-time satellite clinic to the Don Valley Legal Clinic. 12-0 Voted in favour.</p> <p>DECISION: THAT the Executive Director report to the Board be received.</p>	<p>M: Alan S: Maggi Carried</p> <p>AGREED</p>	
5b	Manager, Strategic Initiatives	<p>The report summarized activities for RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • After School Program closure due to lockdown rules • Planning, staff hiring and grant updates for the upcoming RTCC Summer Camp • Updates on the virtual tax clinic and extension into May • Partnering with Mustard Seed on a short-term project on food access in South Riverdale <p>DECISION: THAT the Manager report to the Board be received.</p>	<p>AGREED</p>	
5c	Business Manager	<ul style="list-style-type: none"> • Discussed financial impact of COVID-19 for the year • Reviewed on the City's decision to adopt the local union collective bargaining agreement • Discussed the building updates on new air conditioning unit and options for building office space capacity on the mezzanine 		

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		DECISION: THAT the Business Manager report to the Board be received.	AGREED	
6. ADJOURNMENT				
6a	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned. 12-0 Vote in favour	M: Caleb S: Lisa Carried	