

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of August 25, 2021**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Shiralee Hudson; Alan Lennon; Julia Peters; Abraham Plunkett-Latimer; Maggi Redmonds AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Guest: Candice Cassano

Regrets: Paula Fletcher; Lisa Pottie; Amy Grenon

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	MOTION: THAT the meeting agenda be approved as presented. 10-0 Vote in favour	M: Abraham S: Shiralee Carried	
2b	July 28, 2021, Minutes	MOTION: THAT the minutes from the July 28, 2021 Board Meeting of the RTCC Board of Management be approved. 10-0 Vote in favour	M: Ryan S: John B. Carried	Secretariat
	Community Updates & News	<ul style="list-style-type: none"> Discussed updates: letter from AGCO, City of Toronto Reconciliation Plan; Rivertown Vaccination Clinic 		

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	Presentation	<p>Candice Cassano gave a presentation on food insecurity and after hours food delivery in the South Riverdale and Leslieville area</p> <p>The board thanked Candice for an informative presentation.</p> <ul style="list-style-type: none"> • Candice Cassano and Julia Peters both left the meeting after the presentation 		
4. COMMITTEE REPORTS				
3a	Executive	<ul style="list-style-type: none"> • Reviewed some of the committee year-end reports and efforts to reopen the centre • Discussed transition to a new board and the organization structure of the centre 		
3b	BD&N - Nominations Sub-Committee	<ul style="list-style-type: none"> • Update from the nominations sub-committee and reviewed the selection processes for board and committee members • Discussed planning for new board member orientation 		
3c	Finance	<ul style="list-style-type: none"> • No report this month 		
3d	Fundraising & Marketing	<ul style="list-style-type: none"> • Committee will meet in September to see how to move forward with fundraising in light of the pandemic and the centre reopening 		
3e	Membership & Outreach	<ul style="list-style-type: none"> • No report this month 		
3f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • No report this month 		

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3g	Personnel	<ul style="list-style-type: none"> • John's evaluation is ready to go to the city once the July meeting minutes are approved 		
5. STAFF REPORTS				
4a	Executive Director	<ul style="list-style-type: none"> • Reviewed how RTCC is dealing with the COVID-19 pandemic and summarized operations from the past few months • Updates on building renovations and construction of the condo next door • Discussed proposed RTCC staffing structure changes as the centre reopens in September • John thanked RTCC staff during the recent outbreak, specifically Colleen Gray and Maia Richard, for their contributions to RAC camp this summer <p>DECISION: THAT the Executive Director report to the Board be received.</p>	AGREED	
5b	Manager, Strategic Initiatives	<p>The report summarized activities for RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • Updates on Afterschool program registration and exchange loft usage • Discussed the RAC Summer Camp and staff operations surrounding the discovery of a camper who tested positive COVID <p>DECISION: THAT the Manager report to the Board be received.</p>	AGREED	
5c	Business Manager	<ul style="list-style-type: none"> • Updates on the RTCC budget submission and lease discussions with the legal clinic 		

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		DECISION: THAT the Business Manager report to the Board be received.	AGREED	
6. ADJOURNMENT				
6a	In-Camera Session	<p><u>MOTION:</u> THAT board meeting move in-camera. 9-0 Vote in favour</p> <ul style="list-style-type: none"> The board agreed to staffing structure changes proposed by John Campey <p><u>MOTION:</u> THAT the board meeting out of in-camera. 9-0 Vote in favour</p>	<p>M: Caleb S: Shiralee Carried</p> <p>AGREED</p> <p>M: Caleb S: Abraham Carried</p>	
6b	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned. 9-0 Vote in favour	M: Ryan S: John B. Carried	