

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of February 24, 2021**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Amy Grenon; Shiralee Hudson; Maggi Redmonds; Julia Peters; Lisa Pottie; AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Regrets: Christine Chen; Paula Fletcher; Alan Lennon; Abraham Plunkett-Latimer;

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Caleb called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 9-0 Vote in favour	M: Ryan S: Caleb Carried	
2b	October 28, 2020, Minutes	<u>MOTION:</u> THAT the minutes from the January 27, 2021 Board Meeting of the RTCC Board of Management be approved. 9-0 Vote in favour	M: Ryan S: Caleb Carried	Secretary
	Business Arising	<ul style="list-style-type: none"> • Reviewed Ontario-for-All and Vaccine-for-All initiatives <u>MOTION:</u> THAT RTCC support and endorse the Ontario-for-All initiative. 9-0 Vote in favour <u>MOTION:</u> THAT RTCC support and endorse the Vaccine-for-All initiative. 9-0 Vote in favour	M: Julia S: Maggi Carried M: Caleb S: Maggi Carried	

	Item	Discussion	Decision	Action / By
		<ul style="list-style-type: none"> Discussed Valerie Mah and her many contributions to the community throughout her life <p>MOTION: THAT RTCC recognizes Valerie Mah's impact on the community and offers its condolences to her family and loved ones. 9-0 Vote in favour</p>	<p>M: Caleb S: Maggi Carried</p>	
2c	Community Updates & News	<ul style="list-style-type: none"> Discussions centered around the COVID-19 pandemic and how the RTCC is servicing the community Updates on Save Jimmy Simpson campaign and the environmental impact of the proposed Ontario Line Reviewed the Coldest Night of the Year event and fundraising results. Lisa Pottie was commended for managing this initiative and her fundraising efforts. Discussed aggressive ticketing in the area for panhandling. Ejay will bring this to Paula Fletcher's office and report back to the board. 		Information
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	<p>MOTION: THAT the Consent Agenda decisions and motions be approved, and committee reports be received. 9-0 Vote in favour</p>	<p>M: Caleb S: Ryan Carried</p>	
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> Reviewed RTCC operations and planning for reopening the building Discussed new possible RTCC policies, Executive Committee will review and bring to the board next month <p>DECISION: THAT the Executive report to the Board be received.</p>	<p>AGREED</p>	

	Item	Discussion	Decision	Action / By
4b	BD&N	<ul style="list-style-type: none"> • Reviewed board development, along with follow up with new and former board members • Update on Board Nomination Committee and process • Discussed the ongoing work with Ejay and OP&E on the issues surrounding System Discrimination 		
4c	Finance	<ul style="list-style-type: none"> • No report this month 		
4d	Fundraising & Marketing	<ul style="list-style-type: none"> • Reviewed fundraising ideas and possible initiatives • Discussed the RTCC Donations & Sponsorship Policy <p><u>MOTION</u>: THAT RTCC adopt the revised Donations & Sponsorship Policy. 9-0 Vote in favour</p>	M: Caleb S: Ryan Carried	
4e	Membership & Outreach	<ul style="list-style-type: none"> • No report this month 		
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • Reviewed the RTCC programming and evaluation strategies, provided updates on Advocacy and Equity Diversity and Anti-Racism. • Discussed the snack program and possibility of new micro loan ventures • It was noted that several RTCC board members were still experiencing connectivity issues to the RTCC Dropbox account. The Executive Committee will provide an update at the next board meeting. 		
4g	Personnel Committee	<ul style="list-style-type: none"> • No report for this month 		
5. STAFF REPORTS				

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5a	Executive Director	<ul style="list-style-type: none"> • Reviewed how RTCC is dealing with the COVID-19 pandemic and summarized operations from this month • Discussed Community Connect Toronto and their partnership with RTCC until mid-June • Updates on Community Matters sessions and Lunar New Year celebration <p>DECISION: THAT the Executive Director report to the Board be received.</p>	AGREED	
5b	Manager, Strategic Initiatives	<p>The report summarized activities for RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • Virtual Lunar New Year celebrations were held with the Mentor Program. New evaluation frameworks for this program will be created to better assess language skills development • Update on working with other partner organizations on providing services for the Wellness Line • Planning underway for the Tax Filer Clinic, which will run March 1st and end April 30th this year <p>DECISION: THAT the Manager report to the Board be received.</p>	AGREED	
5c	Business Manager	<ul style="list-style-type: none"> • Discussed financial impact of COVID-19 for the year • Updates on building improvements, city AOCC budget and the current collective bargaining agreement <p>DECISION: THAT the Business Manager report to the Board be received.</p> <p><u>MOTION:</u> THAT all the RTCC staff reports be received by the board. 9-0 Vote in favour</p>	<p>AGREED</p> <p>M: Caleb S: Ryan Carried</p>	

	Item	Discussion	Decision	Action / By
6. OTHER BUSINESS & ADJOURNMENT				
6a	Presentation	<ul style="list-style-type: none"> • Colleen gave a presentation to the board on Creating Organizational Policy. She was commended for her informative presentation. 		
6b	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned. 9-0 Vote in favour	M: Caleb S: Ejay Carried	