

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of January 27, 2021**

Present:

Board: Ryan Acayan; John Bradford; Christine Chen; Caleb Edwards; Amy Grenon; Shiralee Hudson; Alan Lennon; Julia Peters; Abraham Plunkett-Latimer; Lisa Pottie; Maggi Redmonds AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Regrets: Paula Fletcher

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 12-0 Vote in favour	M: Julia S: Ejay Carried	
2b	October 28, 2020, Minutes	<u>MOTION:</u> THAT the minutes from the November 25, 2020 Board Meeting of the RTCC Board of Management be approved. 12-0 Vote in favour	M: Ryan S: John Carried	Secretariat
2c	Community Updates & News	<ul style="list-style-type: none"> • Discussions centered around the COVID-19 pandemic and how the RTCC is servicing the community • Christine was able to secure a 10,000.00 grant from her employer to fund tax filer programming. She was commended for her efforts to secure this agreement 		Information

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		<ul style="list-style-type: none"> • Updates on Save Jimmy Simpson group and upcoming meeting, Fair Fare Pass program renewal, Ontario Health Coalition virtual meeting, proposed local cannabis shop openings and upcoming policing online webinar • Discussed the upcoming Coldest Night of the Year event and board members were encouraged to participate 		
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	MOTION: THAT the Consent Agenda decisions and motions be approved, and committee reports be received. 12-0 Vote in favour	M: Julia S: Ejay Carried	
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> • Reviewed city funding, centre reopening and impact on RTCC programming • Discussed and recommended the RTCC silent auction event be later in the year • Reviewed 2021 RTCC Strategic Priorities with John <p>DECISION: THAT the Executive report to the Board be received.</p>	AGREED	
4b	BD&N	<ul style="list-style-type: none"> • Reviewed board development and assessment initiatives • Update on Board Nomination Committee and process • Discussed the ongoing work with Ejay and OP&E on the issues surrounding System Discrimination 		

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4c	Finance	<ul style="list-style-type: none"> No report this month 		
4d	Fundraising & Marketing	<ul style="list-style-type: none"> Reviewed fundraising ideas and possible initiatives Discussed the City lockdown's impact on the silent auction event and recommended moving to June 2021 		
4e	Membership & Outreach	<ul style="list-style-type: none"> Reviewed membership drive implementation and community matters event series in 2021 Discussed moving the 2021 AGM to the fall as well as revising the membership policy to remove the donation ceiling and increase recommended minimum to \$20.00 <p><u>MOTION:</u> THAT RTCC move its Annual General Meeting to the fall of 2021. 12-0 Vote in favour</p> <p><u>MOTION:</u> THAT RTCC change its Membership Policy to remove the donation ceiling amount. 12-0 Vote in favour</p> <p><u>MOTION:</u> THAT RTCC change its Membership Policy to increase the recommended donation amount to \$20.00 CDN. 12-0 Vote in favour</p>	<p>M: Christine S: Ryan Carried</p> <p>M: Christine S: Julia Carried</p> <p>M: Christine S: Julia Carried</p>	
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> Reviewed the RTCC programming and evaluation strategies, provided updates on Advocacy and Equity Diversity and Anti-Racism. Discussed the 2021 RTCC Strategic Priorities <p><u>MOTION:</u> THAT RTCC accept and adopt the 2021 Strategic Priorities. 12-0 Vote in favour</p> <p><u>MOTION:</u> THAT OP&E and BD&N committees draft an RTCC Equity, Diversity & Anti-Racism policy. 12-0 Vote in favour</p>	<p>M: Ejay S: Lisa Carried</p> <p>M: Ejay S: Lisa Carried</p>	

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4g	Personnel Committee	<ul style="list-style-type: none"> No report for this month 		
5. STAFF REPORTS				
5a	Executive Director	<ul style="list-style-type: none"> Reviewed how RTCC is dealing with the COVID-19 pandemic and summarized operations from this month Previewed a marketing video completed by York University co-op students Updates on city core funding and staff salaries Discussed the current City lockdown and RTCC online events <p>DECISION: THAT the Executive Director report to the Board be received.</p>	AGREED	
5b	Manager, Strategic Initiatives	<p>The report summarized activities for RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> After School Program is temporarily closed and will restart once school are open for in-person learning RTCC started a new Wellness Line program that will target isolated seniors in the community <p>DECISION: THAT the Manager report to the Board be received.</p>	AGREED	
5c	Business Manager	<ul style="list-style-type: none"> Discussed financial impact of COVID-19 for the year, the upcoming 2021 RTCC Budget and 2020 audit <p>DECISION: THAT the Business Manager report to the Board be received.</p> <p><u>MOTION:</u> THAT all the RTCC staff reports be received by the board. 12-0 Vote in favour</p>	<p>AGREED</p> <p>M: Alan S: Lisa Carried</p>	

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6. ADJOURNMENT				
6a	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned. 12-0 Vote in favour	M: Julia S: Maggi Carried	