

**Ralph Thornton Community Centre Board of Management
APPROVED Minutes of the Online Electronic Meeting of July 28, 2021**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Amy Grenon; Shiralee Hudson; Alan Lennon; Julia Peters; Abraham Plunkett-Latimer; Lisa Pottie; Maggi Redmonds AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Guest: Joe Huxia, Martin James, Sree Nallamouthu, Heather Simpson, Doris Yee

Regrets: Paula Fletcher; Glenn Gustafson

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	MOTION: THAT the meeting agenda be approved as presented. 11-0 Vote in favour	M: Caleb S: Lisa Carried	
2b	April 28, 2021, Minutes	MOTION: THAT the minutes from the May 26, 2021 Board Meeting of the RTCC Board of Management be approved. 11-0 Vote in favour	M: Ryan S: Ejay Carried	Secretariat
	Community Updates & News	<ul style="list-style-type: none"> Discussed recent East Harbour development and its mixed commercial and residential zoning status 		

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		<ul style="list-style-type: none"> Reviewed possible Toronto Public reopening dates and impact on RTCC 		
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	<p><u>MOTION:</u> THAT the Consent Agenda decisions and motions be approved, and committee reports be received. 11-0 Vote in favour</p>	<p>M: Caleb S: Lisa Carried</p>	
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> Reviewed the offer and acceptance of free meeting space to an indigenous organization for over the next year (see letter in additional documents) Discussed a possible partnership with Applegrove to assist in the upcoming strategic planning process for both organizations Reviewed the need to make a decision to select which contractor to perform the construction of the legal clinic on the RTCC mezzanine. Due to COVID restrictions and the established connection between both contractions, RTCC did not seek a third quote. Discussed the proposed anti-harassment policy, a discussion followed that focused on adding the term “language” to the policy <p><u>MOTION:</u> THAT the Board approve a waiver of the policy on sourcing contracts for the legal clinic project renovating the RTCC mezzanine. 11-0 Vote in favour</p> <p><u>MOTION:</u> THAT the Board approve the proposed anti-harassment policy as amended. 11-0 Vote in favour</p>	<p>M: Alan S: Lisa Carried</p> <p>M: Alan S: Abraham Carried</p>	

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4b	BD&N - Nominations Sub-Committee	<ul style="list-style-type: none"> • Update from the nominations sub-committee 		
4c	Membership & Outreach	<ul style="list-style-type: none"> • Reviewed RTCC membership numbers and the need to increase renewals in advance of the AGM • Discussed the RTCC Annual General Meeting, planned itinerary and proposed date • The RTCC Annual General Meeting will take place on October 20, 2021 	AGREED	
5. STAFF REPORTS				
5a	Executive Director	<ul style="list-style-type: none"> • Reviewed how RTCC is dealing with the COVID-19 pandemic and summarized operations from the past few months • Updates on building renovations and working with City consultants to complete AODA alterations • Discussed RTCC partnership with Toronto Drop-In Network and new status as an Association Member • John thanked RTCC staff and specifically Colleen Gray for their contributions to the centre this summer • Reviewed plans for RTCC operating hours, federal election options and possibly partnering with Applegrove Community Complex on their proposal on diversity and inclusion analysis <p>MOTION: THAT RTCC move forward on a joint Request-for-Proposal with Applegrove for diversity and inclusion analysis. 11-0 Vote in favour</p> <p>DECISION: THAT the Executive Director report to the Board be received.</p>	<p>M: Alan S: Caleb Carried</p> <p>AGREED</p>	

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5b	Manager, Strategic Initiatives	<p>The report summarized activities for RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • Updates on Afterschool program registration and exchange loft usage • Summary on Tax Filer Clinic, informative and positive user feedback • Updates on RAC Summer Camp and Leader-in-Training programs being run in-person at the centre <p>DECISION: THAT the Manager report to the Board be received.</p>	AGREED	
5c	Business Manager	<ul style="list-style-type: none"> • No report this month 		
6. ADJOURNMENT				
6a	In-Camera Session	<p><u>MOTION:</u> THAT board meeting move in-camera. 11-0 Vote in favour</p> <ul style="list-style-type: none"> • The board reviewed John's 2020 Executive Director Evaluation <p><u>MOTION:</u> THAT the board approve the RTCC 2020 Executive Director Evaluation. 11-0 Vote in favour</p> <p><u>MOTION:</u> THAT the board meeting out of in-camera. 11-0 Vote in favour</p>	<p>M: Lisa S: Caleb Carried</p> <p>M: Caleb S: Alan Carried</p> <p>M: Alan S: Ryan Carried</p>	
6b	ADJOURNMENT	<p><u>MOTION:</u> THAT the meeting be adjourned. 11-0 Vote in favour</p>	<p>M: Caleb S: Ejay Carried</p>	