

**Ralph Thornton Community Centre Board of Management
APPROVED Minutes of the Meeting of January 22, 2020**

Present:

Board: Ryan Acayan; John Bradford, Christine Chen, Caleb Edwards; Alan Lennon; Megan Lorus; Ed Nagy; Julia Peters; Janet Routliffe AND Ejay Tupe

Staff: Colleen Gray; Glenn Gustafson

Regrets: John Campey, Paula Fletcher, Sharon Ho, Hamdi Jimale

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as amended	M: Megan S: Julia CARRIED	
2b	November 27, 2019, Minutes	<u>MOTION:</u> THAT the amended minutes of the November 27, 2019 meeting of the RTCC Board of Management be approved	M: Ryan S: Megan CARRIED	Secretary
2c	Community Updates & News	<ul style="list-style-type: none"> • Reviewed Danforth study and Portlands Stakeholder advisory meetings • Update on the Coldest Night of the Year fundraiser • It was noted that there will many community advisory council meetings in the future for the Ontario Line 		Information

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		<ul style="list-style-type: none"> Ejay volunteered to be the main RTCC representative at those meetings and Alan Lennon will be the secondary 		
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	<u>MOTION:</u> THAT the Consent Agenda decisions and motions be approved, and committee reports be received.	M: Megan S: Julia Carried	
3b	Action List	The board reviewed the outstanding action item lists from the previous board meeting		President
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> Discussed Decent Work checklist, the RER/Ontario Line project meeting held at RTCC and prioritizing affordable housing in the 2020 operating plan <p><u>MOTION:</u> TO receive the Executive Report</p>	M: Alan S: Janet Carried	
4b	BD&N	<ul style="list-style-type: none"> Reviewed the revised Candidate Questionnaire Discussed training session and possible partnership with nearby organizations. Tentative date Feb 29 Confirmed board nomination sub-committee members are Sharon Ho, John Bradford and Ryan Acayan <p><u>MOTION:</u> TO receive the BD&N Report</p>		
4c	Finance	<ul style="list-style-type: none"> No Report This Month 		

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4d	Fundraising & Marketing	<ul style="list-style-type: none"> • Outlined details of the upcoming cornerstone fundraising event in 2020 • Reviewed the recent decision to utilization auction software and its main benefits • Discuss options on how to draw a wider audience and creating a more interactive experience through professional event hosts <p><u>MOTION:</u> TO receive the BD&N Report</p>	<p>M: Megan S: Ryan Carried</p>	
4e	Membership & Outreach	<ul style="list-style-type: none"> • No Report This Month 		
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • No Report This Month 		
5. STAFF REPORTS				
5a	Executive Director's report (John absent)	<ul style="list-style-type: none"> • Update recent 40th birthday party for the Queen/Saulter Library and the Antler Breakfast • Reviewed the operational improvements at RTCC and the increased space usage 		
5b	Manager, Strategic Initiatives	<p>The report summarized the activities for all RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • After School program is at full capacity and held a successful solidarity camp during the recent strike day • Students from the UofT Urban Studies program presented to OP&E and confirmed housing and commercial gentrification of the South Riverdale area • Update on RTCC Summer Camp planning <p>DECISION: THAT the Manager's report to the Board be received.</p>	<p>AGREED</p>	

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5c	Business Manager	<ul style="list-style-type: none"> • Reviewed on building renovations/upgrades, including updates on the interior painting, floor refinishing and new intrusion alarm • Identified changes and recommendations from the Joint Health and Safety Committee <p>DECISION: THAT the Manager's report to the Board be received.</p> <p><u>MOTION:</u> THAT the all the RTCC staff reports be received by the board</p>	<p>AGREED</p> <p>M: Alan S: Caleb Carried</p>	
6. ADJOURNMENT				
6a	In-Camera	<p><u>MOTION:</u> THAT the meeting go in-camera</p> <p><u>MOTION:</u> THAT the meeting go out of in-camera</p>	<p>M: Caleb S: Ryan CARRIED</p> <p>M: Julia S: Janet CARRIED</p>	
	ADJOURNMENT	<u>MOTION:</u> THAT the meeting be adjourned.	M: Janet S: Ejay CARRIED	

