

**Ralph Thornton Community Centre Board of Management
APPROVED Minutes of the Online Electronic Meeting of May 27, 2020**

Present:

Board: Ryan Acayan; John Bradford, Christine Chen; Caleb Edwards; Sharon Ho; Alan Lennon; Megan Lorus; Ed Nagy;; Janet Routliffe AND Ejay Tupe

Staff: John Campey; Colleen Gray; Glenn Gustafson

Regrets: Paula Fletcher; Hamdi Jimale AND Julia Peters

Guests: Nina Borg; Amy Greena; Shiralee Hudson Hill AND Susan Qadeer

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Alan called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 10-0 Vote in favour	M: Alan S: Ryan Carried	
2b	Ratify decisions made in previous conference calls	<u>MOTION:</u> THAT RTCC ratify the decisions made on the March 25, 2020 and April 22, 2020 conference calls 10-0 Vote in favour	M: Caleb S: Ed Carried	Secretary
2c	Community Updates & News	<ul style="list-style-type: none"> • Discussions centered around the COVID-19 pandemic • Emergency shelter opening updates 		Information

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		<ul style="list-style-type: none"> • News from Toronto Health Coalition and inquiries into the long-term health care centres • RTCC signed its support for A Plan for a Resilient Toronto 		
2d	Business Arising	<p>John Campey and Nina Borg presented the MOU between RTCC and the South Riverdale Child Parent Centre.</p> <p><u>MOTION:</u> THAT the MOU between RTCC and the South Riverdale Child Parent Centre be approved. 10-0 Vote in favour</p>	<p>M: Alan S: Ryan Carried</p>	
3. AGENDA, MOTIONS / DECISIONS				
3a	Consent Agenda	<p><u>MOTION:</u> THAT the Consent Agenda decisions and motions be approved, and committee reports be received. 10-0 Vote in favour</p>	<p>M: John B. S: Ryan Carried</p>	
3b	Action List	Review deferred to the next board meeting		President
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> • Discussed RTCC operations, programming, funding, and City of Toronto updates • Reviewed affordable housing stock and how RTCC can partner with other organizations to address this • Decided that RTCC will hold the next board meeting on June 17, 2020 • Discussed RTCC staffing and related cash flow implications <p><u>MOTION:</u> THAT RTCC continue to pay staff for regularly schedule hours in the month of June. 10-0 Vote in favour</p>	<p>M: Alan S: Megan Carried</p>	

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		<p>MOTION: THAT RTCC empower the staff to cash in the GIC if necessary due to cash flow problem in the month of June</p> <ul style="list-style-type: none"> • The position terms are ending for Janet Routliffe and Ed Nagy. Alan the board thanked them for their contributions to RTCC <p>DECISION: THAT the Manager's report to the Board be received.</p>	<p>M: Alan S: Megan Carried</p>	
4b	BD&N	<ul style="list-style-type: none"> • The postponed education session will now be a virtual session to take place sometime between June and August • Four board members will be leaving RTCC when their position terms end this year. They are encouraged to complete the online exit survey. <p>DECISION: THAT the Manager's report to the Board be received.</p>		
4c	Finance	<ul style="list-style-type: none"> • No report this month 		
4d	Fundraising & Marketing	<ul style="list-style-type: none"> • No report his month 		
4e	Membership & Outreach	<ul style="list-style-type: none"> • No report his month 		
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • No report his month 		

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4g	Personnel Committee	<ul style="list-style-type: none"> • No report his month 		
5. STAFF REPORTS				
5a	Executive Director	<ul style="list-style-type: none"> • Provided an update on how RTCC is dealing with the COVID-19 pandemic • Discussed Rivertowne programming support and related staffing issues <p>DECISION: THAT the Manager's report to the Board be received.</p>	AGREED	
5b	Manager, Strategic Initiatives	<p>The report summarized the activities for all RTCC programs and highlighted the following:</p> <ul style="list-style-type: none"> • Programs are currently suspended due to COVID-19 • The Tax Filer Clinic is now running remotely • Staff are checking in with After School children families and Mentor Program users • Discussions on how to provide programming digitally • Updates on RTCC Summer Camp <p>DECISION: THAT the Manager's report to the Board be received.</p>	AGREED	
5c	Business Manager	<ul style="list-style-type: none"> • Discussed building operations and financial impact of centre closure due to COVID-19 • Reviewed RTCC fiscal year-end and audit update <p>DECISION: THAT the Manager's report to the Board be received.</p> <p><u>MOTION:</u> THAT the all the RTCC staff reports be received by the board</p>	AGREED	M: Alan S: Ryan

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			Carried	
6. ADJOURNMENT				
6a	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned	M: Ryan S: Sharon CARRIED	

