

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of April 27, 2022**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Amy Grenon; Sree Nallamothu; Lisa Pottie; Maggi Redmonds; Heather Simpson; Dianne Surman; Ejay Tupe;

Staff: John Campey; Colleen Gray; Glenn Gustafson; Stephen Devine;

Guest: Amber

Regrets: Paula Fletcher; Abraham Plunkett-Latimer; James Topham;

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings and Introductions	Lisa called the meeting to order. Board members introduced themselves to guest speaker;		President
1b	Land Acknowledgement	Lisa;		
1c	Declaration of Conflict(s) of Interest	None;		
2. BUSINESS ARISING				
2a	Approval of Agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 10-0 Vote in favour	M: Ejay S: Ryan Carried	

	Item	Discussion	Decision	Action / By
2b	Minutes of Last Meeting	<u>MOTION:</u> THAT the minutes from the March 23, 2022 Board Meeting of the RTCC Board of Management be approved. 10-0 Vote in favour	M: Maggi S: Caleb Carried	
2c	Community Updates/ News	<ul style="list-style-type: none"> • Presentation from RTCC service-user Amber; Amber suggested that food banks, the RTCC tax clinic, a transit subsidy, gym membership assistance, and help to find housing and a job bring stability and help to 'build up' a person in need; • In answer to a question about how Amber finds out about programmes she replied 'word of mouth', Facebook, Twitter, social media generally are her sources for information; • Board and staff expressed their appreciation to Amber for sharing her perspectives on our programming. • Maggi shared that the Ontario Line will take at least three years to build; the process will mean road/lane/bike lane closures/narrowing; Councillor Fletcher and M.P.P. Tabuns suggest burying the line; the N.D.P. platform will include making Metrolinx more accountable; • John C. reported on the community meeting held to consider the proposed "Biblio Lofts" (759-763 Queen Street East) development. There are a number of challenges with the proposal - parking, delivery access, height and density and garbage pickup are among RTCC's key concerns with the proposal, which is 10m higher than current guidelines. RTCC will be following up with a written response to City planners and Councillor Fletcher. The proposal will have to be approved by the East York Community Council; 	Amber, Maggi, Lisa, John C	

	Item	Discussion	Decision	Action / By
		<ul style="list-style-type: none"> • John C. shared news of the death of Al Gladstone, a former RTCC space user and Board member; 		
2d	Business Arising	None		
3. CONSENT AGENDA MOTIONS / DECISIONS				
3a	Approval Consent Agenda	MOTION: THAT the Consent Agenda be approved.	M: John B. S: Heather Carried	
3b	Actions Taken			
4. COMMITTEE REPORTS				

	Item	Discussion	Decision	Action / By
4a	Executive	<ul style="list-style-type: none"> • No report this month 		
4b	BD&N	<ul style="list-style-type: none"> • Report attached; 		
4c	Finance	<ul style="list-style-type: none"> • No report this month 		
4d	Fundraising & Marketing	<ul style="list-style-type: none"> • Report attached; • Discussion around whether this year's AGM on June 15th should or should not be in person; • Any party/fundraising event is about being a presence in the community, bringing people together; • The winners of an online silent auction could be announced at the AGM; • Ejay has an idea to pitch to the committee on May 9th; 		
4e	Membership & Outreach	<ul style="list-style-type: none"> • Report attached 		
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • No report this month 		
4g	Personnel	<ul style="list-style-type: none"> • No report this month 		

5. STAFF REPORTS

5a	Acting Executive Director	<ul style="list-style-type: none"> • Report attached; • Mark has sourced vendors for ventilation related products; • Pictures are coming of RTCC's participation in the Riverside Community Clean Up; • RTCC will play host to two all-candidate meetings, an online one May 10th, 2022, and one at RTCC on May 17th; both meetings are from 5:00p.m. until 7:00p.m.; • The After School Programme has 23 children returning for the '22 – '23 school year, with 10 children on the wait list; • RTCC's tax clinic has been extended by two weeks until Saturday May 14th, 2022; • The Exchange Loft is seeing a small increase in usage over last month; • The Toronto Urban Health Fund has approved a \$53,000 grant to the LIT programme, including a budgeted \$18,000 honoraria for youth; • A reapplication for a grant from Toronto Children Services needs board signatures (executive members); • RTCC's Seniors Programme is planning to continue its' gardening/planting programme in a lower cost way, since New Horizons has not funded this year's program. 	Colleen	
5b	Manager, Strategic Initiatives	<ul style="list-style-type: none"> • Included above; 		

5c	Business Manager	<ul style="list-style-type: none"> • Reports attached; • Glenn shared that there are errors in the draft audit and when it's corrected it will be sent to Caleb; <p><u>MOTION:</u> THAT the requirement for Board signatures on cheques greater than \$2,000 be reinstated. 10-0 Vote in favour;</p> <p><u>MOTION:</u> THAT the Occupational Health and Safety Compliance Report be received by the Board. 10-0 Vote in favour;</p> <p><u>MOTION:</u> THAT the Board adopt the <i>Flexible Work Arrangement Policy</i>. 10-0 Vote in favour;</p>	<p>Glenn</p> <p>M: Maggi S: Caleb Carried</p> <p>M: Caleb S: Amy Carried</p> <p>M: Ejay S: Heather Carried</p>	
6. OTHER BUSINESS				

6a	Other Business	<ul style="list-style-type: none"> • Discussion regarding the Ontario Health Coalition Joint Statement and e-mail (attached); <p><u>MOTION:</u> THAT the RTCC Board of Management endorse/sign the Ontario Health Coalition’s Joint Statement. 7 Vote in favour, 2 abstentions, the motion is Carried;</p>		
6b	In Camera Session <ul style="list-style-type: none"> - Personnel - Exit interviews - Skills inventory 	<p><u>MOTION:</u> THAT the in camera portion of the Board Meeting of the RTCC Board of Management commence. 10-0 Vote in favour</p> <p><u>MOTION:</u> THAT the in camera portion of the Board Meeting of the RTCC Board of Management be adjourned. 10-0 Vote in favour</p>	<p>M: Ryan S: Caleb Carried</p> <p>M: Maggi S: Caleb Carried</p>	
6b	ADJOURNMENT	<p><u>MOTION:</u> THAT the meeting be adjourned. 10-0 Vote in favour;</p>	<p>M: John B. S: Heather Carried</p>	