

**Ralph Thornton Community Centre Board of Management
Minutes of the Online Electronic Meeting of February 23, 2022**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Amy Grenon; Sree Nallamothu; Abraham Plunkett-Latimer; Lisa Pottie; Heather Simpson; Dianne Surman; James Topham and Ejay Tupe;

Staff: John Campey; Glenn Gustafson, Stephen Devine;

Regrets: Paula Fletcher; Maggi Redmonds;

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings & introductions	Lisa called the meeting to order.		President
1bc	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of meeting agenda	<u>MOTION:</u> THAT the meeting agenda be approved as presented. 11-0 Vote in favour;	M: Abe S: Ryan Carried	
2b	January 26, 2022, Minutes	<u>MOTION:</u> THAT the minutes from the January 26, 2022 Board Meeting of the RTCC Board of Management be approved. 11-0 Vote in favour; <u>N.B. Minutes Corrections:</u>	M: Amy S: John Carried M: Sree S: Caleb	

	Item	Discussion	Decision	Action / By
		<ol style="list-style-type: none"> 1. The temporary addition of DEI and Food Security to the Strategic Plan; 2. A motion to hold the RTCC AGM on Wednesday June 15th, 2022; <p>11-0 Vote in favour;</p>	<p>Carried</p> <p>M: Amy S: John Carried</p>	
2c	Community Updates & News	<ul style="list-style-type: none"> • Ejay mentioned meeting with John van Nostrand; van Nostrand is looking for space to erect modular housing (e.g. empty parking space); modular housing has a shelf life of two years and it is hoped it will help with a deluge of homelessness coming this summer; 		
2d	Land Acknowledgement	<ul style="list-style-type: none"> • Sree made reference to the “Dish With One Spoon Treaty” and Robin Wall Kimmerer’s “Braiding Sweetgrass”; • Sree suggested that there are key components to creating/sharing a land acknowledgement: one should be comfortable doing the work; a part of one’s self should be included; include one’s commitments in order to foster accountability; include a current event (e.g. a political or cultural issue); this is not a “past thing”, it is a “current thing” and it “needs to be true”; • There was discussion around how to “discomfit”, to “disrupt” through a land acknowledgement; 		

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		<ul style="list-style-type: none"> • John Campey offered that the City mandated AOCCs to use a land acknowledgement and that Glenn ensured one was posted on the RTCC building; • Ejay will do the land acknowledgement at the next board meeting in March, with Lisa doing it at April's board meeting; 		
3. CONSENT AGENDA MOTIONS / DECISIONS				
3a	Consent Agenda	MOTION: THAT the Consent Agenda be approved. 11-0 Vote in favour;	M: Caleb S: Ryan Carried	
4. FINANCES				
4a	Executive	<ul style="list-style-type: none"> • Ryan spoke to 'DropBox': the work is progressing, and currently all available documents are "View Only"; committee chairs decide who has access to edit documents; • If there are any issues/questions, e-mail Ryan; 		Ryan Acayan
4b	BD&N - Nominations Sub-Committee			
4c	Finance	<ul style="list-style-type: none"> • No report this month 		
4d	Fundraising & Marketing	<ul style="list-style-type: none"> • Reported on the discussion about upcoming event, ideas for silent auction 		

	Item	Discussion	Decision	Action / By
4e	Membership & Outreach	<ul style="list-style-type: none"> • The membership pay portal is now active on the RTCC website; one is now able to pay/renew membership online; • Board members are asked to renew their memberships and to share RTCC-related posts on social media; 		Amy Grenon
4f	Organizational Planning & Evaluation	No report this month		
4g	Personnel	<ul style="list-style-type: none"> • No report this month 		

5. STAFF REPORTS

5a	Executive Director	<ul style="list-style-type: none"> • The Province and the City are moving fast to loosen COVID restrictions; • Effective Monday February 28th, 2022 there will no longer be a COVID screener position in the RTCC lobby; • RTCC is reopening to user groups (n.b. RTCC will try to mitigate the activities of higher risk groups such as choirs); ASP will continue to be housed on the second floor; • Mask protocols remain in place and user groups must ensure that their participants are vaccinated ; • Staff still have the option of working from home; • Most AOCCs are full speed ahead with reopening; 		
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5b	Manager, Strategic Initiatives			
5c	Business Manager	<ul style="list-style-type: none"> • The Accessibility for Ontarians with Disabilities Act (AODA) renovations at the Centre are on schedule; • HVAC engineers were in the building last week, however Glenn isn't hopeful regarding the new system installation; • RTCC is on track to move to the new, replacement payroll system; 		

6. ADJOURNMENT				
6a	Policies	<ul style="list-style-type: none"> • John Campey shared that the City now has a policy for board members when meeting in person; vaccination is now required; a QR code is necessary for City staff, volunteers and trustees; • Policy Review – Under the “Political Activity” section of “Governance Policy” a change from using “RTC” to “RTCC” is sought; <p>MOTION: THAT the RTCC board approve the change from “RTC” to “RTCC” in the “Political Activity” section of the RTCC Governance Policy; 11-0 Vote in favour;</p>	<p>M: Ejay S: James Carried</p>	
6b	Ideas for Upcoming Board Meetings	<ul style="list-style-type: none"> • John Bradshaw and Heather stated that a board skills survey was being sent out soon, in order to assist with board recruitment; • Ejay suggested hearing from a tax clinic user; • There was discussion regarding offering honoraria to speakers; the ideas are that if an amount is set in advance that there is no confusion, no negotiation, it's not ad hoc; a 		

		<p>range of \$50.00 to \$100.00 was mentioned in the discussion;</p> <ul style="list-style-type: none"> • Ryan mentioned DropBox [tutorial?]; • There was discussion about setting a regular meeting start time and 7:00p.m. was the consensus choice as the start time for future board meetings; 		
6b	<i>ADJOURNMENT</i>	<u>MOTION:</u> THAT the meeting be adjourned. 11-0 Vote in favour	M: Dianne S: James Carried	