

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of May 25, 2022**

Present:

Board: Ryan Acayan; John Bradford; Caleb Edwards; Amy Grenon; Sree Nallamothe; Abraham Plunkett-Latimer; Heather Simpson; Dianne Surman; James Topham; Ejay Tupe;

Staff: John Campey; Glenn Gustafson; Stephen Devine;

Guest: Mark Kovats, MBA; Samantha Slater, CPA, CA, Welch LLP;

Regrets: Paula Fletcher; Lisa Pottie; Maggi Redmonds;

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Greetings and Introductions	Ryan called the meeting to order.		
1b	Land Acknowledgement	Caleb; Caleb offered explanations of various parts of the Land Acknowledgement used by RTCC;		
1c	Declaration of Conflict(s) of Interest	None;		
2. BUSINESS ARISING				
2a	Approval of Agenda	MOTION: THAT the meeting agenda be approved as presented. 10-0 Vote in favour	M: Sree S: Heather Carried	

	Item	Discussion	Decision	Action / By
2b	Minutes of Last Meeting	Maggi suggested one minor adjustment; MOTION: THAT the minutes from the April 27, 2022 Board Meeting of the RTCC Board of Management be approved. 10-0 Vote in favour	M: James S: Ejay Carried	
2c	Community Updates/ News	<ul style="list-style-type: none"> Letter attached regarding the development next door at 759-763 Queen Street East; John C advised there has been no acknowledgement to date. 		
2d	Business Arising	None		
3. CONSENT AGENDA MOTIONS / DECISIONS				
3a	Approval of Consent Agenda	MOTION: THAT the Consent Agenda be approved. 10-0 Vote in favour;	M: Ejay S: John B. Carried	
3b	Actions Taken			
4. COMMITTEE REPORTS				
4a	Executive	<ul style="list-style-type: none"> Report attached; 	Ryan	
4b	BD&N	<ul style="list-style-type: none"> Report attached; 	John B.	

	Item	Discussion	Decision	Action / By
4c	Finance	<ul style="list-style-type: none"> • Report attached; • Presentation from Samantha Slater of Welch LLP, with support and insights from Mark Kovats; <p><u>MOTION:</u> THAT the RTCC Board of Management accept the audit report and related financial documents. 10-0 Vote in favour;</p> <p><u>MOTION:</u> THAT the RTCC Board of Management approve the transfer of \$12,350 to the Rivertowne Breakfast Programme. 10-0 Vote in favour;</p> <p><u>MOTION:</u> THAT the RTCC Board of Management approve the refinement in petty cash protocols presented. 10-0 Vote in favour;</p>	<p>Caleb, Samantha Slater, Mark Kovats, Glenn</p> <p>M: Caleb S: James Carried</p> <p>M: Caleb S: Heather Carried</p> <p>M: Caleb S: John B. Carried</p>	
4d	Fundraising & Marketing	<ul style="list-style-type: none"> • Report attached; • There was brief discussion around a \$35,000 funding gap and an e-mail Lisa sent out; further ideas were exchanged for the upcoming silent auction and there was reminder to all present to apprise Rose of any/all silent auction items in order that they may be posted online; 	James	
4e	Membership & Outreach	<ul style="list-style-type: none"> • Report attached; • Discussion during 'in camera' portion of meeting; 	Amy	
4f	Operational Planning & Evaluation	<ul style="list-style-type: none"> • Report attached; • Discussion ensued regarding the Toronto Neighbourhood Centres' "Relationships, Belonging & Anti-Oppression Charter"; Sree offered to make a 	Ejay, Heather, Sree, John C., Amy	

	Item	Discussion	Decision	Action / By
		<p>presentation about the document, along with Rob Howarth of TNC, to the board;</p> <p>MOTION: THAT the RTCC Board of Management consider in principle and review TNC’s “Relationships, Belonging & Anti-Oppression Charter”. 10-0 Vote in favour;</p>	<p>M: Ejay S: James Carried</p>	
4g	Personnel	<ul style="list-style-type: none"> • No report this month 		

5. STAFF REPORTS				
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5a	Executive Director	<ul style="list-style-type: none"> • Report attached; • John expressed his appreciation of Colleen as Acting Executive Director in his absence; • There was discussion of the all-candidates meetings for the Toronto-Danforth riding in the upcoming June 2nd provincial election; RTCC played host to two such meetings, one meeting was virtual, via Zoom, the other was an in-person event at RTCC; • John noted that one of the reasons that RTCC exists is to provide people with opportunities and options; to provide a space for ‘civil’ society; 	John C.	
5b	Manager, Strategic Initiatives	<ul style="list-style-type: none"> • Colleen is away; • Document attached; 		

5c	Business Manager	<ul style="list-style-type: none"> • Reports attached; • Audited statements and proposed amendments attached; • Presentation from Samantha Slater of Welch LLP, with support and insights from Mark Kovats; 	Glenn, Caleb, Samantha Slater, Mark Kovats	
6. OTHER BUSINESS				
6a	Advocacy Policy Development	<ul style="list-style-type: none"> • Discussion regarding RTCC and endorsements; the ONN (Ontario Nonprofit Network), West Neighbourhood House and St. Stephen's were mentioned; creating a subcommittee to deal with the issue was mentioned; (document attached); 	Heather, Sree, John B., Ryan;	
6b	In Camera Session <ul style="list-style-type: none"> - DEI Report - Community Volunteer Awards - Board Nominations 	<p><u>MOTION:</u> THAT the in camera portion of the Board Meeting of the RTCC Board of Management commence. 10-0 Vote in favour</p> <p><u>MOTION:</u> THAT the in camera portion of the Board Meeting of the RTCC Board of Management be adjourned. 10-0 Vote in favour</p>	M: Ejay S: Sree Carried M: James S: Sree Carried	
6c	Items arising from the In Camera Session	<p><u>MOTION:</u> THAT the Acting Management Policy be approved by the Board, effective January 1, 2022 10-0 Vote in Favour</p> <p><u>MOTION:</u> That the 2022 RTCC Community Volunteer Award recipients be Judy Leung, Jenny Lowell (Partnership with RTCC), Rebecca Herbert (RTCC Governance) and Jon Paulson and Cheryl Mikolwin (Community Betterment) Vote 10-0 in favour</p>	M: Ryan S: Sree Carried M: Amy S: Ejay Carried	

		<p>MOTION: That the recommendations of the RTCC Nominations Committee be approved and that Martin Bryan, Lisa Pottie, Maggi Redmonds, and Ejay Tupe be forwarded as Board of Management candidates to the Annual General Meeting. 9-0 Vote in favour (Ejay recused)</p>	<p>M: John B S: Heather Carried</p>	
6d	<i>ADJOURNMENT</i>	<p><u>MOTION:</u> THAT the meeting be adjourned. 9-0 Vote in favour;</p>	<p>M: James S: Sree Carried</p>	