

**Ralph Thornton Community Centre Board of Management
Approved Minutes of the Online Electronic Meeting of September 28, 2022**

Present:

Board: Ryan Acayan; Martin Bryan; Caleb Edwards; Lisa Pottie; Heather Simpson; James Topham; Ejay Tupe; John Bradford; Sree Nallamothe; Maggi Redmond

Regrets: James Topham

Staff: John Campey; Colleen Gray; Glenn Gustafson

	Item	Discussion	Decision	Action / By
1. CALL TO ORDER				
1a	Land Acknowledgement and Welcome	John Campey read the Land Acknowledgement and shared the Centre's upcoming activities for Truth and Reconciliation		John C
1b	Declaration of conflicts of interest	None		
2. BUSINESS ARISING				
2a	Approval of Agenda	MOTION: THAT the meeting agenda be approved as presented.	M: Caleb S: John B Carried	Heather

3. FINANCES

3a	Finance Committee Budget	<ul style="list-style-type: none"> • This remains the same despite inflation; only increases are hydro, union contracts • City sends forms to fill in—the non-salary is predetermined, union rates are also set. • This is a standard document which gets divided out and elaborated in the internal finance documents. • The organizational budget is where we have control. <p><u>MOTION:</u> THAT the budget be approved as presented.</p>	<p>M: Caleb S: Ejay</p>	Caleb/Glenn
3b	7 Month (Q2) Financials	<ul style="list-style-type: none"> • Projecting small deficit of approx. \$3,800, will remain close to breakeven. • Salaries were trending very high initially due to sick leave and vacation time, but trend has levelled off. • Being offset by some of the utilities and supplies lower than expected • Child and Youth after school program showing small deficit due to not having the program in Jan, but expenses in salaries and benefits also offset • Mentorship: income for Jan-Jul is showing large deficit, but grant is coming in later in the year • Breakfast program will balance out • Wellness program: very low cost, worth continuing after grant ended. Will need to allocate funds to it • New Horizons has grant funds to allocate as well 		Caleb/Glenn

		<ul style="list-style-type: none"> • Student nutrition: has received the income, but not spent yet • RAC Camp: only showing 1 month in summer; expenses will be there for August • Summer mentor: has funding to come in • Bookings lower than anticipated—people haven't been coming back as much. Summer camp was also using the space since didn't have space from Parks • Urban health: was the Rivertowne program. Confirmed we can use the funds for a leadership program and RAC • Total programs: modest surplus forecast <p><u>MOTION:</u> THAT the financial report be received.</p>			
4. COMMITTEE AND STAFF REPORTS					
4a	Business Manager	<ul style="list-style-type: none"> • Delays due to City managing renos to 6 buildings at once, many subcontractors. Renovations are proceeding but slowly • Kudos to Glenn and Mark for managing the process 			Glenn
4b	Programs	<ul style="list-style-type: none"> • Summer was very busy; 3 interconnected programs, but went very smoothly • New relief staff being hired; fall programs getting running 			Colleen

4c	Executive Director	<ul style="list-style-type: none"> • Met with a group this morning who had nothing but good things to say about their 10 years at the Centre, want to get more engaged. Received New Horizons funding and want to help the Centre by paying for their space. John talked to them about Membership and strategic planning engagement. Great endorsement of the Centre! • Reminder that particularly in municipal elections, we should not be commenting on candidates in public as Board members 		John C
4d	Executive Committee	<ul style="list-style-type: none"> • Board Calendar: any updates etc send to Executive • Reaffirm conflict of interest and code of conduct needed. Will be circulated—can sign back to John. <p><u>MOTION:</u> THAT the Charter of Toronto Neighbourhood Centres be adopted.</p>		Heather
5. COMMITTEE STRUCTURE AND PRIORITIES				
1.	Review	<ul style="list-style-type: none"> • Reduce to 4, introducing 2 working groups. • Too much work in general for committees. • Look at prioritizing, including policies. • Sign up for 2 committees and a working group (or no working group) • Concern about the process for signing up for committees. No chance to review the membership of them. In the past was done in person as part of orientation. • Committees and working groups were chosen 		Heather

6. COMMUNITY UPDATES				
6a	Portlands	<ul style="list-style-type: none"> • Caleb reported on visit that he and John B made to Portlands presentation. • River won't be connected until 2024, bridge for Cherry Street going in soon. • Backfilling will start this year. • 1.4M plants going in, so water has to be controlled. • Project was initiated as flood control. 		Caleb
6b	Save Jimmy Simpson	<ul style="list-style-type: none"> • Maggie reported that there will be huge traffic issues for years with the current Metrolinx plan. • Considering impact assessments of different kinds. 		Maggie
6c	Community Connect Toronto	<ul style="list-style-type: none"> • Ejay brought up their need for governance support, especially strategic planning. Inviting Board members to see if they can help them. 		Ejay

7. IN CAMERA SESSIONS				
	In Camera Sessions (ED and Board, Board only)	<u>MOTION:</u> THAT the in camera session be concluded	M: Caleb S: Ejay Carried	
	ADJOURNMENT	<u>MOTION:</u> THAT the meeting be adjourned.	M: James S: John B Carried	