

MINUTES

Monthly Board of Directors Meeting

Date: March 26th, 2025 Time: 7:00 PM – 9:00 PM
Location: Riverdale Auditorium - 2nd Floor, Ralph Thornton Community Centre, 765 Queen St. E., Toronto ON

Present: Ravi Yee Joshi, Wairimu Wamugo (Chair), Ruby Kaliray, Roger Beharry Lall, Hongmei Cai, Lindsay Williams, Sarah Reyes, Michelle Markwart
Regrets: Ejay Tupe, Heather Simpson, Maggi Redmonds, Gabrielle Totesau
Guests: Deb Singh

Agenda Items

Topic	Discussion	Decision	Action Item
1) Welcome and Introductions → Circulate board volunteer hours sheet, return to ED. <ul style="list-style-type: none">Land acknowledgement → Appoint person responsible for acknowledgement next meetingDeclaration of conflict of interestIntroduction of guests present	Meeting Start – 7:00 pm No conflicts Introduction of Deb Singh		Lindsay to read land acknowledgement next meeting
2) Approval of Agenda → Motion: approve agenda		Motion: approve agenda Moves: Michele Second: Hongmei	
3) Consent Agenda → Motion: approve consent agenda <ul style="list-style-type: none">Minutes of last meeting → Motion: to adopt minutes of last meetingManagement reportExecutive and Personnel Committee reportBoard Development and Nominations Committee report → Motion: adopt all items in the consent agenda		Motion: adopt all items in the consent agenda Moves: Roger Second: Michelle	

4) Finance, Premises, and Rish Committee Report 2024 Q4	<p>Hongmei presented report.</p> <p>Q4 Report presented in new template; feedback on report template requested by May 12, 2025.</p> <p>Hongmei will be stepping down as Treasurer due to personal commitments prior to the AGM. Sarah to take over as Treasurer and new chair of Finance Committee, effective immediately.</p>	<p>Motion: To elect Sarah Reyes to the Treasurer position on the Executive to replace Hongmei Cai.</p> <p>Moves: Hongmei Second: Ruby</p>	
5) Business Arising <ul style="list-style-type: none"> Motion: Approve Amendments to the constitution and Procedure By-law Motion: That the Board of Management of the Ralph Thornton Community Centre approve the proposed amendments to the constitution and Procedure By-law, as presented, and recommend their adoption by the membership at the upcoming Annual General Meeting Motion: That, upon approval by the membership, the amended Constitution and Procedure By-law be submitted to the City of Toronto for final approval in accordance with Council Motion 2011 EX4.6. 	Discussion at next Governance meeting April 13, 2025	<p>Motion: Table motions until next meeting, with feedback to be provided to Governance Committee chair by April 12, 2025.</p> <p>Moves: Sarah Second: Ruby</p>	
6) New Business <ul style="list-style-type: none"> Strategic Planning Exercise 	Ravi led the Board in a practice session of Real-time Strategic Planning.		
7) Announcements and Updates	<p>Ravi updated the Board with respect to the ongoing issue with the condo construction next door.</p> <p>Ravi informed the Board of plans moving forward for seven (7) day operations.</p>		
8) In Camera Meeting (Board and Executive Director only)	Meeting moved to in camera	A motion was passed during the in camera session, with relation to Non-union pay for performance compensation levels.	
9) In Camera Meeting (Board only)			
10) Next Meeting and Adjournment		Motion: Adjourn meeting	

<ul style="list-style-type: none">Next meeting date: → Motion to Adjourn	Meeting End – 8:50 pm	Moves: Wairimu Second: Ruby	
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