

MINUTES



Monthly Board of Directors Meeting

Date: Wednesday, January 22, 2025 Time: 7:00 PM – 9:00 PM
 Location: Riverdale Auditorium - 2nd Floor, Ralph Thornton Community Centre, 765 Queen St. E., Toronto ON

Present: Roger Beharry Lall, Hongmei Cai, Ruby Kaliray, Michelle Markwart, Maggi Redmonds, Sarah Reyes, Heather Simpson, Gabrielle Totesau, Ejay Tupe, Wairimu Wamugo, and Lindsay Williams
 Staff: Ravi Yee Joshi and Alta du Plooy (minutes)

Agenda Items			
Topic	Discussion	Decision	Action Item
1) Welcome and Introductions → Circulate board volunteer hours sheet, return to ED. • Land acknowledgement (Maggi) → Appoint person responsible for acknowledgement next meeting • Etiquette and communication (Ravi) • Declaration of conflict of interest • Introduction of guests present	Meeting Start – 7:05 PM No conflicts of interest were raised. No guests present.		Roger will do the land acknowledgement for the February 2025 meeting.
2) Approval of Agenda → Motion: approve agenda		MOTION to approve agenda: Heather moves; Gaby and Maggi second.	
3) Consent Agenda → Motion: approve consent agenda • Minutes of last meeting → Motion: to adopt minutes of last meeting • Management report • Executive and Personnel Committee report (see minor correction)		MOTION to adopt all items in the consent agenda: Heather moves; and Ruby and Hongmei second. MOTION to thank McKell for his service on the Board: Maggi moves, Ruby seconds.	

<p>→ Motion: to adopt the Hiring Policy. → Motion: to refer the Succession Framework to the Governance Committee for inclusion/merger with the Risk Management policy.</p> <ul style="list-style-type: none"> • Board Development and Nominations Committee report • Governance Committee Report (appended below) <p>→ Motion: adopt all items in the consent agenda</p> <hr/> <p>Motion: adopt all items in the consent agenda</p>			
<p>4) Finance, Premises, and Risk Committee Report</p> <ul style="list-style-type: none"> • Risk Registry Update <p>→ Motion: to receive the Risk Registry.</p> <ul style="list-style-type: none"> • Reserve Policy <p>→ Motion: to adopt the Reserve Policy.</p>		<p>MOTION to receive the Risk Registry: Hongmei moves, Ejay seconds.</p> <p>MOTION to adopt the Reserve Policy: Heather moves, Ejay seconds.</p>	
<p>5) Business Arising</p> <p>→ Review of action items from the previous meeting (none)</p> <p>→ Discussion: (Governance Committee) “Are there any additional priorities or expectations from the Board regarding the policies required for the AGM, beyond those already identified by the Governance Committee, to ensure alignment with the overall objectives and timelines?”</p>			
<p>6) New Business</p> <ul style="list-style-type: none"> • Executive Elections <p>→ Motion: to appoint Wairimu Wamugo to the Executive Committee effective immediately.</p>	<p>Ravi requests feedback from the Board about planning the AGM, what we want to accomplish, and what the thesis of the meeting should be.</p>	<p>MOTION to appoint Wairimu Wamugo to the Executive Committee effective immediately: Heather moves, Michelle and Roger second.</p>	

<ul style="list-style-type: none"> • AGM Preparation • Committee timing and board package 		MOTION to approve June 11 2025 for the AGM: Heather moves, Maggi seconds.	
7) Announcements and Updates	<p>Ejay raises some questions about the ongoing risks and issues around the new condo being built next door. Ruby advises that we document the complaints, the process, and the developments carefully.</p> <p>The Budget Committee approved the new job requisitions to cover extended weekend hours. Ravi requests that these reqs be shared widely with networks.</p>		Ravi will liaise with the Child Parent Centre and call the Councillor’s office.
8) In Camera Meeting (Board and Executive Director only)			
9) In Camera Meeting (Board only)			
10) Next Meeting and Adjournment <ul style="list-style-type: none"> • Next meeting date: February 26, 2025 → Motion: Adjournment 	Meeting End – 9:05 PM	MOTION to adjourn the January 2024 Board Meeting: Wairimu moves, Ejay seconds.	