**RTCC Procedural Bylaw Amendment**

**To amend the Procedural By-law governing the proceedings of the Ralph Thornton Community Centre Board of Management.**

**1.** The Procedural By-law is amended as follows:

**A.** The deletion of Article 3 in its entirety and replaced with the following:

**Membership**

1. The Centre encourages persons interested in the Centre’s programs and activities and who subscribe to the vision, mission and values of the Centre, as amended from time to time by the Board, to become members of the Centre.
2. The Board will establish eligibility criteria, membership privileges and termination provisions for members through the Board Membership Policy.
3. Individuals must apply to become a member of the Centre in accordance with the processes and criteria set out in the Board Membership Policy.  As part of an application or renewal for membership of the Centre, all applicants shall commit to provide truthful and accurate information on any application or renewal form; and adhere to the by-laws, decisions and policies of the Centre and the city of Toronto.
4. Only members in good standing for 21 days prior to the Annual General Meeting may vote at the AGM.  If there are specified reasons to do so stated, this provision may be waived by the membership through a motion at the AGM.  Only members who reside within the Centre’s Catchment Area may nominate or vote for individuals who stand for election to the Board of Management.
5. Employees of the Centre are not eligible to become members, due to conflict-of-interest considerations.
6. The Board will establish and may revise membership fees for members; these will be made public.
7. The Board shall ensure the maintenance of up-to-date records of all members in good standing, including maintaining evidence of member application or renewal in accordance with Board policy.

2) Membership Renewals

1. The Board will establish the term of membership, which will be no longer than one calendar year.
2. The Board will establish an annual process to inform current members of their membership expiry date and the options to renew their membership at least sixty (60) days prior to the Annual General Meeting.

 3) Suspension or Cancellation of Membership

The Board has the authority to suspend or cancel membership in accordance with Board Membership policy for reasons including:

1. Failure to pay any fee(s) required;
2. Violations of any provision of the by-laws of the Centre;
3. Violations of Board Policy;

**B.** The addition of the following new subsection ii to Article 9:

(ii) Amendments to the Constitution and Procedure By-law of the Centre shall be subject to Council approval, as per *Council Motion 2011.EX4.6* “