

MINUTES



Monthly Board of Directors Meeting

Date: August 27, 2025 Time: 7:00 PM – 9:00 PM
 Location: Riverdale Auditorium, 2nd Floor, Ralph Thornton Community Centre, 765 Queen St. E. Toronto, ON
 Present: Heather S., Ruby K., Wairimu, Roger B-H, Lindsay, Ravi, Sarah, Michelle, Amanda, Rose (minutes)
 Regrets: Allison, Ejay, Brittany, Gabby
 Guests: None

Agenda Items			
Topic	Discussion	Decision	Action Item
1) Welcome and Introductions <ul style="list-style-type: none"> → Circulate board volunteer hours sheet, return to ED. • Land acknowledgement (Gabby) <ul style="list-style-type: none"> → Appoint person responsible for acknowledgement next meeting • Declaration of conflict of interest • Introduction of guests present 	Meeting Start – 7:00 pm Ravi read the land acknowledgement. Gabby volunteered for next meeting. No conflicts declared		Appoint Gabby for next meeting's land acknowledgement.
2) Approval of Agenda <ul style="list-style-type: none"> → Motion: approve agenda 	Motion to approve the agenda. Moved by Heather, seconded by Roger	Motion carried.	
3) Consent Agenda <ul style="list-style-type: none"> → Motion: approve consent agenda • Minutes of last meeting <ul style="list-style-type: none"> → Motion: to adopt minutes of May 28, 2025 • Management report • Executive and Personnel Committee – No report • Board Development and Nominations – No report • Governance Committee Report – No report <hr/> <ul style="list-style-type: none"> → Motion: adopt all items in the consent agenda • 	Motion to adopt minutes of last meeting. Moved by Sarah, seconded by Roger	Motion to adopt all items in the consent agenda. Moved by Lindsay, seconded by Amanda	
4) Finance, Premises, and Risk Committee Report <ul style="list-style-type: none"> • Reserve Policy Amendment • Q2 Financial report 	Discussion on Reserve Policy		Amendments? Sarah presents

<ul style="list-style-type: none"> 2026 City Budget Submission → Note: Board will ratify Budget Submission at September meeting. 	<p>Ravi presented information on Q2 finances. Sarah provided an overview of the spreadsheet.</p> <p>Ravi presented a list of items included in RTCC's budget submission to the City</p>		
<p>5) Business Arising</p> <ul style="list-style-type: none"> AGM Debrief, including preliminary discussion of 2026 AGM date. Management recommends we finalize this date in September. → Motion: "Receive the draft minutes from the 2025 AGM; and recommend their approval at next AGM" Marketing Working Group Motion (From Executive): "Strike a marketing working group and assign Lindsay Williams as Chair, returning in September for approval of its composition and terms of reference" 	<p>Reported that AGM went well and good feedback was gathered. Discussion re changing AGM date back to a September date and a recommendation that</p> <p>Ravi presented information on striking a Marketing Working Group. Discussion of Board vs. Staff lead.</p>	<p>Motion to establish a Marketing Working Group. Moved by Ruby, seconded by Heather</p>	<p>Moved by , seconded by</p>
<p>6) New Business</p> <ul style="list-style-type: none"> Committee Work Plans Board Reading Activity 	<p>Discussion about establishing Committee workplans</p> <p>Discussion about starting a Board book club to provide more opportunity for Board members to socialize/interact outside of meetings and committees.</p>		
<p>7) Announcements and Updates</p>	<p>Heather stepping down as Board Chair.</p> <p>Cards to be given to Maggi & Hongmei to thank them for their contributions to the Board</p> <p>Suggestion from Ejay to have a series of met & greets with community partner Boards</p>		<p>Gift presented and thank you to Heather for her work as Board Chair.</p>
<p>8) In Camera Meeting (Board and Executive Director only)</p>	<p>8:32 pm</p>		
<p>9) In Camera Meeting (Board only)</p>			
<p>10) Next Meeting and Adjournment</p> <ul style="list-style-type: none"> Next meeting date: → Motion: Adjournment 	<p>Meeting End – 8:53</p>	<p>Motion to Adjourn: Lindsay (moved), Heather (seconded)</p>	