

MINUTES

Monthly Board of Directors Meeting

Date: September 24, 2025 Time: 7:00 PM – 9:00 PM
Location: Riverdale Auditorium - 2nd Floor, Ralph Thornton Community Centre, 765 Queen St. E., Toronto ON

Present: Wairimu, Allison Mac, Ejay Tupe, Michelle M, Brittany Rodrigues, Ruby Kaliray, Sarah Reyes, Ravi, Heather Simpson
Regrets: Lindsay, Roger, Gabby
Guests: []

Agenda Items

Topic	Discussion	Decision	Action Item
1) Welcome and Introductions 1. Circulate board volunteer hours sheet, return to ED. <ul style="list-style-type: none">Land acknowledgement<ul style="list-style-type: none">→ Appoint person responsible for acknowledgement next meetingDeclaration of conflict of interestIntroduction of guests present	Meeting Start – [7:02pm] Land Acknowledgement by Wairimu		Volunteer for next Land Acknowledgement is Michelle
2) Approval of Agenda 1. Motion: approve agenda	Motion moved by Wairimu, Ravi adjusted minutes based of feedback received. Staff and board survey will be combined.	Michelle moved motion Heather seconded with revision to finance.	
3) Consent Agenda 1. Motion: approve consent agenda <ul style="list-style-type: none">Minutes of last meeting 1. Motion: to adopt minutes of last meetingManagement reportExecutive and Personnel Committee reportBoard Development and Nominations Committee report – No Report, first meeting on October 1st.Governance Committee Report 1. Motion: Approve 2026 AGM Date of June 10, 2026.		Michelle moved and Heather seconded.	

2. Motion: adopt all items in the consent agenda			
<ul style="list-style-type: none"> Finance, Premises, and Risk Committee Report <ol style="list-style-type: none"> Motion: Ratify the City Budget Submission. Finance 101 (Ravi) 	<p>Ravi updated the Board that the City Budget Submission was sent through without significant changes from what was previously presented.</p> <p>Ravi presented the Finance 101 Presentation with Questions from the Board.</p>	Motion to Ratify the City Budget Submission. (moved by Heather; seconded by Sarah). Carried.	
4) Business Arising <ol style="list-style-type: none"> Staff Succession Planning Committee and Board Work Plans 	<p>Staff succession plan is still largely unchanged from last year according to Ravi. An in-camera conversation with the Executive has been scheduled in January.</p> <p>Committee and Board Work plans</p> <p>Roger is going to take over RTCO liaison.</p> <p>Heather spoke about Governance committee and introduced a motion to approve a 2026 AGM date.</p> <p>Governance committee would like to enquire about the ethics of using AI in committee work, particularly on already public facing materials.</p> <p>Ravi Explained on RTCC Real-time strategic planning and the feedback and evaluation survey that was circulating.</p>	Motion: Set 2026 AGM Date for June 10 th . (moved by Heather; seconded by Wairimu). Carried.	<p>Ravi to inquire and circulate any existing policy, practice, or framework for use of AI to the Board.</p> <p>Ravi to finalize Board work plan, including each Board Committee plan.</p>
5) Strategic and Operational Review Survey			
6) New Business <ul style="list-style-type: none"> None 	none		
7) Book Club: Discussion on Chapter 1	A discussion on the Connected Community book.		Ejay will lead the discussion for next month.
8) Announcements and Updates	A decision on retreat date was asked by Heather, but there is no date yet.		

9) In Camera Meeting (Board and Executive Director only)			
10) In Camera Meeting (Board only)	Meeting End 8:50 pm		