MINUTES

RALPH THORNTON COMMUNITY CENTRE

Monthly Board of Directors Meeting

Date: February 25, 2026 Time: 7:00 PM – 9:00 PM

Location: Riverdale Auditorium 3rd Floor, Ralph Thornton Community Centre, 765 Queen St. E., Toronto ON

Present: Ravi Yee Joshi, Lindsay Williams, Amanada Munday, Michele Markwart, Ruby Kaliray, Allison Macdonald-Buchanan, Heather Simpson, Ejay Tupe, Brittany Rodrigues, Roger Beharry Lall (Acting Chair) and Bobby Morgan

Regrets: Wairimu Wamugo (Chair), Sara Reyes and Gabrielle Tote

Guests: None

Agenda Items

Topic	Discussion	Decision	Action Item
Chair: *"I call this meeting to order."* 1) Welcome and Introductions → Circulate board volunteer hours sheet, return to ED. ● Land acknowledgement → Appoint person responsible for acknowledgement next meeting ● Declaration of conflict of interest ● Introduction of guests present	The Chair called the meeting to order at 7:08PM. Following the welcome and introductions, Ejay Tupe delivered the land acknowledgement in the form of a video presentation. Ravi Yee Joshi volunteered to read the land acknowledgement at the next meeting.		Next Meeting's Land Acknowledgement: Ravi Yee Joshi
2) Approval of Agenda → **Motion:** approve agenda → *"May I ask for a motion to approve the agenda? Moved? Seconded? All in favour? Opposed? The motion carries (or doesn't carry)"*		**Motion:** "approve agenda" **Moved:** Ruby Kaliray **Seconded:** Ejay Tupe Carried	
3) Consent Agenda → **Motion:** approve consent agenda ● *[any policies requiring routine approvals, correspondence requiring receipt, committee reports with no action items, etc.]*	Prior to moving this motion, Ravi Yee Joshi provided the following updates/notes:	**Motion:** "adopt all items in the consent agenda" **Moved:** Ejay Lindsay **Seconded:** Lindsay Williams Carried	

• Minutes of last meeting → **Motion:** to adopt minutes of last meeting • Management report • Executive and Personnel Committee report • Board Development and Nominations Committee report • Governance Committee Report --- → **Motion:** adopt all items in the consent agenda ***Chair:*** *"May I ask for a motion to adopt all the items in the consent agenda, including the adoption of last meetings minutes [and read any other motions in item 3]? Moved? Seconded? All in favour? Opposed? The motion carries (or doesn't carry)"* •	• Flooding in the 2nd floor washroom will cost **$4,000.00** in repairs. The City was notified and support requested to avoid depleting the **$10,000.00 maintenance budget**. • AOC model to be expanded, with an 11th community centre to be built in Lawrence Town and at least three more expected in the coming years. • 2028 Capital Plant Facilities Masterplan to be generated for council approval. Heather Simpson raised concerns about changes to the meeting schedule that were not reflected in the minutes of the last meeting. Ravi suggested adding the matter to Business Arising. The Board agreed to remove approval of the minutes from the Consent Agenda.		
4) Finance, Premises, and Risk Committee Report • Q4 Financials (now attached) • Incident Reporting Framework • Building Issues	Brittany Rodrigues presented the Q4 financials, highlighting and clarifying performance outcomes for the quarter. A discussion followed regarding the deficit on the City-funded side. Ravi Yee Joshi noted that a sole-source motion approved in December	**Motion:** "Authorize the allocation of funds to reserve" **Moved:** Heather Simpson **Seconded:** Michele Markwart **Reserved** – Subject to the audit process.	**Shiraz, Glen, and Sara will assess accruals to ensure that the budget is available prior to expenditure**.

	contributed to the deficit and had been approved under the assumption that funds were available. He took accountability and explained that he has learned that the RTCC's reporting is not predictable at the end of the year. He apologized and asked the Board to apply greater scrutiny to future proposals, assuring members that cash flow is not issue. Ravi Yee Joshi advised that a drafted plan to triage incidents has been created, with the framework to be kept within the Risk Policy. Management will define the workflow, with the Board kept in the loop.		
5) Business Arising • **Management:** Exchange Loft Reduction of Hours. • Governance: → **Motion:** accept review recommendation of the Governance Committee that the Political Activity – Board of Management Policy does not require any changes. ***Chair:*** *"Who will move this motion? Seconded? Discussion?* *[Allow for discussion]* *All in favour? Opposed?"*	**<u>Exchange Loft</u>** Ravi Yee Joshi highlighted safety concerns at the Exchange Loft, which have resulted in a reduction in operational hours to 9:00 AM – 7:30 PM. He advised that the City was informed that the need for permanent security remains critical and the request was reiterated. If security cannot be provided, the City was asked to consider providing a social worker to support operations. Councillor Fletcher expressed support for this request.	**Motion:** To accept the review recommendation of the Governance Committee that the Political Activity – Board of Management Policy does not require any changes; to table the Board Member Roles & Responsibilities Policy for review by the Board, with comments to be returned to Roger by March 6; and to table the Committee Membership – Structure and Conduct Policy for review by the	**Action: Board members to review the recommendations and provide comments to Roger Beharry Lall by March 6 on the following policies:** • **Board Member Roles & Responsibilities Policy** • **Committee Membership – Structure and Conduct Policy.** **Action: Board members are to email Roger Beharry Lall with suggestions and feedback regarding the finalized mission and vision. The**

→ **Motion:** table the Board Member Roles & Responsibilities Policy for review by the board with comments returned to Roger by March 6th. ***Chair:*** *"Who will move this motion? Seconded? Discussion?* *[Allow for discussion]* *All in favour? Opposed?"* → **Motion:** table the Committee Membership – Structure and Conduct Policy for review by the board with comments returned to Roger by March 6th. ***Chair:*** *"Who will move this motion? Seconded? Discussion?* *[Allow for discussion]* *All in favour? Opposed?"* • BDN: Board Recruitment Update • Marketing Working Group: Mission and Vision • Meeting Schedule	**<u>Governance</u>** Heather Simpson presented on the consolidation of policies, which is focused on aligning existing policies with current operational changes. **<u>Board Recruitment Updates and Marketing Work Group</u>** Lindsay Williams made this presentation. She noted that five interviews will be conducted to fill the six available Board positions. She also advised that the revision of RTCC's mission and vision is approximately 95% complete. **<u>Meeting Schedule</u>** The Board briefly discussed this matter, noting concerns that the Executive had been making decisions without the Board's input. In particular, it was noted that BDN activities were conducted over a two-week period instead of the usual six weeks. It was suggested that this concern be communicated to the Executive, emphasizing the need for a clear avenue for the Board to provide input on such matters**.**	Board, with comments to be returned to Roger by March 6. **Moved:** Ruby Kaliray **Seconded:** Brittany Rodrigues **Carried** **Motion:** "to accept this year's Executive Committee's schedule" **Moved:** Heather Simpson **Seconded:** Ejay Tupe **Carried**	**Board will review and approve the mission and vision prior to Executive approval.**
• New Business			
2) Announcements and Updates			
3) In Camera Meeting (Board and Executive Director only) • Sole Source Contract Debrief • Incident Debrief • Board Recruitment			
4) In Camera Meeting (Board only) • ED Performance Review Update			
5) Next Meeting and Adjournment • Next meeting date: → Motion: Adjournment → ***Chair:*** *"May I ask for a motion to adjourn? Moved? Seconded? All in favour? Opposed?"*	Meeting End – 9:10pm		